

*Sample Access Control Plan- The purpose of this text is NOT to dictate a certain format or content, but to show one simple way of fulfilling the requirement to prepare access control plans that identify measures and procedures and demonstrate compliance.*

**NOAA X Laboratory/Center/Office etc.**

NOAA's X Lab/Center/Office etc, NOAAXXXX, has assessed this facility and **does not have controlled technology** that is EAR 99 or any other controlled technology on the commerce control list.

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1. Foreign nationals from Cuba (see 15 CFR 746.2 for licensing requirements)
2. Foreign nationals from Iran (see 15 CFR 746.7 for licensing requirements)
3. Foreign nationals covered under the "Entities List" (which is published at 15 CFR 744, Supp. 4 and at <http://www.bis.doc.gov/Entities/Default.htm>),

In the event that X Laboratory/Center/Office, etc... decides to allow a foreign national in categories 1-3 (above) into its facility in *Anytown, USA*, steps will be taken to ensure that the foreign national does not have access to EAR-controlled technology (including technology associated with EAR-99 technology) unless a license is in place or it has been determined that no license is required. Given the likelihood that a license would be required, the facility must consult with their Line Office/Corporate Office Controlled Technology Coordinators before asserting that no license is required for individuals from categories 1-3. Releases of EAR 99 technology to Cuban nationals ALWAYS require a deemed export license.

In cases where a license is required to access controlled technology, a license must be obtained prior to the visit.

Submitted By: Name of Person Responsible  
Location:  
Date: